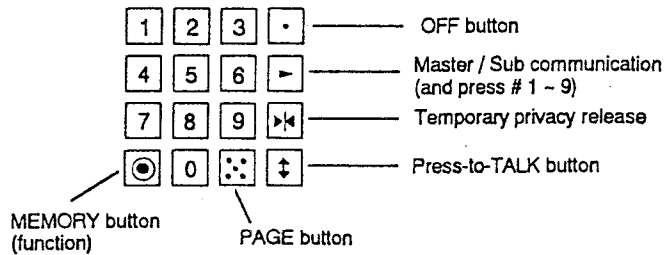


5 OPERATIONS



■ Communication

RA-A & RA-D stations are capable of effecting either of the following communications;

1. Total handsfree at both stations (in quiet office environment).
2. Handset simultaneous communication (in open office environment)
3. Press-to-talk communication (in noisy or large environment)

RA-B & RA-C are for open voice communication only.

In press-to-talk mode, RA-A or RA-D can return to handset or handsfree communication by pressing twice MEMORY button.

Note: Lift handset at initiating a call or in the midst of communication.

■ Placing a Call

1. Dial a station # with dial buttons.
2. Upon a short tone heard, the talk channel is established.
3. Communicate handsfree, both ways (slow voice-actuated).
4. At conclusion, press OFF button.

Note: Press 2 or 3 digit station # with inter-digit pause of not more than 4 seconds. Otherwise, the call becomes ineffective.

Your operation may vary according to the status of called station;

■ When quick low intermittent (busy) tone is heard;

Press OFF button. Call later. OR Press MEMORY button. You will be connected upon present conversation finished (Camp-on Busy).

■ To break in on communication;



Press button to send a tone signal. Hold down TALK button and send a voice message. The called station: Press MEMORY button to place the present line on hold. Reply handsfree. After communication, return to the initial communication.

■ When slower high intermittent tone (Privacy) is heard;


The station is set for Privacy mode, and will be signalled by tone for 4 seconds. The called station may either press PRIVACY RELEASE button to reply handsfree, or simply pick up handset for immediate connection. Upon finished, the station returns to Privacy mode.

Your operation may vary according to the status of called station;

■ **When quick high intermittent tone (absence) tone is heard;**

The station is set for Absence memory. Press either  OFF button or  MEMEORY button to leave a request for call back.



■ **When slow and low intermittent tone (network busy) tone is heard;**

All the channels are being used. Press  OFF button.




■ **Memory button functions**

During communication;


■ **Call Holding**



Press  MEMORY button to place the present line on hold.
To return, press  OFF button.

■ **Call Transfer**

Press  MEMORY button. Dial the station #.
Upon the line connected, tell the call is being transferred.
Press  MEMORY button to effect.
Note: When there is no reply, press  OFF button to cancel.


■ **Secretary Transfer (Station transfer)**

In standby mode, press  MEMORY button.
Dial the station # to temporarily designate the station as secretary.
Every call to your station will be automatically routed to the secretary station.


* *On your station, call-in LED blinks. Press  MEMORY,  buttons to clear.*

■ **Master/Sub connection**

At master station;

Press one-touch call  button, and a number 1 - 9 button.

At RA-C sub station;

Simply press one-touch call  button.

Press OFF button to finish at master or sub station.

■ **When music source is connected**

On your station;

Dial your own station # to turn on music.

To cancel, press the station # again.

When other station calls in, music is muted.

If secretary transfer or absence memory is set on your station, music is cut off until returns to normal operation.

5 OPERATIONS

■ Conference Call

1. Initiator station presses a station # and **PAGE** button.
2. Repeat process up to 5 stations.
3. Depress and hold down **TALK** button, and begin speaking.
4. Respondant holds down **TALK** button to speak.
5. To get out of the Conference, participants press **OFF** button or hang up.
6. At conclusion, initiator presses **OFF** button or hang up.

■ Absence Memory

1. Before you leave your desk, press **MEMORY**, **M** buttons.
2. When other station has pressed **MEMORY** button for call back, call-in LED starts blinking on your station.
3. Upon your return, press **MEMORY** button. You're connected to a first caller (in the order of youngest number).
4. After concluding with **OFF** button, press **MEMORY** button.
5. Repeat process until red LED goes out.
6. To cancel Absence memory; Press **MEMORY**, **0** buttons.

■ Camp-on Absence

When quick and high intermittent is heard upon dialed, press **MEMORY** button to leave a request for call back.

■ Memory Clear

To erase all memory functions present, press **MEMORY**, **0** buttons. i.e. Memory functions: Camp-on busy, Secretary transfer, Camp-on absence, Absence memory, except Privacy.

■ Group Call

1. Press **PAGE**, Group # (5 - 8) buttons.
*Press **PAGE** button again for call back.*
2. Announce through station speakers of one group, holding down **TALK** button.
3. **Within 40 seconds**, paged person at the nearest station of the group, presses **5**, **PAGE** buttons.
4. At conclusion, press **OFF** button.

■ All Call

1. Press **PAGE**, **0** buttons.
*Press **PAGE** button again for call back.*
2. Announce through all station speakers, holding down **TALK** button.
3. Press **5**, **PAGE** buttons to reply at the nearest station within 40 seconds.
4. At conclusion, press **OFF** button.

Paging

■ Zone Page

1. Press **PAGE** button, zone # (1 - 4) buttons.
*Press **PAGE** button again for call back.*
2. Page holding down **TALK** button.
3. Paged person presses **6**, **PAGE** buttons at nearest station.
4. To conclude, press **OFF** button.

■ Zone Talkback Page

1. Press **PAGE**, zone # (1 - 4) buttons.
2. Page holding down **TALK** button.
3. Release **TALK** button to listen.
4. To conclude, press **OFF** button.

■ All Page

1. Press **PAGE**, **9** buttons.
*Press **PAGE** button again for call back.*
2. Page holding down **TALK** button.
3. Paged person presses **6**, **PAGE** buttons at the nearest station.
4. To conclude, press **OFF** button.

Note: Talkback is not available in All Page mode.